



**Monterey County Area Service Committee Minutes  
January 9, 2017**

**1. Open Meeting with Serenity Prayer: 6:30pm**

Twelve Traditions: Stan

Twelve Concepts: Tammy

**2. MCASC Purpose:** The purpose of this body will be the coordination of Narcotics Anonymous activities common to the various groups comprising its membership, in accordance with the Twelve Traditions of Narcotics Anonymous. Our purpose is to further the unity of the Fellowship within the Monterey County Area and on the inter-group level by existing as a channel of communication between the groups representing Monterey County Area, the Northern California Region, and Narcotics Anonymous as a whole. Further, our purpose is to communicate with one another on all matters pertaining to our common welfare and common purpose, which is the carrying of the message of Narcotics Anonymous to the addict who still suffers, with the spirit of unity and recovery. We are here to respond to the needs of service of our area as they arise, and to maintain the Twelve Traditions and Twelve Concepts in all our functions.

**3. GSR Duties:** A Group Service Representative (GSR) is the first line of communication between the group and Narcotics Anonymous as a whole. Your duties are very important to this Area, and to your Group. A GSR is the link that binds the Groups together in the performance of our primary purpose. It is your responsibility to express only your group's conscience in all matters. Please be aware that there is an orientation held 30 minutes prior to the beginning of this meeting for all new GSR's and interested parties.

**4. Chairperson's opening Statement:** Group donations are to be turned in before the meeting starts. If the donation from your group has not yet been turned in, please place it in the appropriate envelope and turn it in now. Literature order forms are to be turned in before the start of the meeting. Literature is to be picked up at the end of the meeting, unless you are a GSR or Secretary for a Monday night meeting. Subcommittees- please have your subcommittee report out for disbursement and review at least 30 minutes prior to the start of this meeting and that a copy is provided to each of the ASC committee. Please smoke in only the approved smoking area. I will need 5 volunteers to help break down this room, and take out the garbage. Please consider your conduct, and avoid side conversations, respecting others in service. Do your best to place principals before personalities, and be aware of procedures. We are here to carry on the business of 'Carrying the message to the Addict who still suffers. ' For procedure and conduct we look to the Guide to Local Service, the Twelve Traditions of NA, The Twelve Concepts of Service, our MCASC Guidelines, as well we also refer to a set of procedures known as Roberts Rules of Order (modified), which have been used for hundreds of years to help groups run meetings. The Sixth Concept of Service States "As we steadily apply spiritual principals in our lives, our decisions and actions increasingly become less motivated by self-interest, and more motivated by what our conscience tell us is good and right. All motions are to be submitted on a motion form to the Vice Char. I would like to remind all subcommittees and event chair's that their archives should be turned in to our Area Recording Secretary.

5. Introduction of new GSR's: Jim, Brian, Fernando

- Introduction of Visitors: none

6. Roll Call & Meeting Check-In (Sub-Committee, and GSR's): see separate.

- **11 Inactive Meetings:**

7. Birthdays: none

8. Minutes from last month: Approved with the amendments.

9. **Chair Report:** Welcome to another ASC Meeting and I hope you all had a great holiday season. I spoke with the Conference Center Manager and he wanted us to sign another agreement, as we must each year. I asked him about changing our meeting back to Sunday afternoons and he stated that he would not be able make that change due to their need to make money to continue to operate, and Sunday afternoons are prime time for them. We are paying \$50.00 per month now and he will keep it at that rate because they want to help the community and they feel that this is exactly what we do, so no rent hike. He also mentioned that he has had to hire someone to come in on Tuesday mornings and clean up after us. He mentioned that if this continues we may have to find another location to have our meeting. I asked him to call me on Tuesday morning if ever he finds the building unclean. He asks that we leave the building the way we found it upon arriving for our meeting. He mentioned that he has found broken chairs and tables and nobody reported it to him. I humbly ask for each member of this Committee to report immediately if you see a broken

chair or table, please do not use it, and let me know what you found so I can document it and notify the manager so we do not get blamed for the damage.

I contacted the City of Salinas and inquired about the Women's Club and its availability for us to use. I was told that they are willing to assist us because it is part of their charter that they provide meeting space to non-profits and they believe we are doing a great service for the community. Unfortunately, it is going to be remodeled soon and may not be ready for six to twelve months. The individual I spoke with will call me when it is available and we can talk then regarding renting the building for our ASC Meeting. I spoke with Sun St. Centers, Pueblo del Mar, that has the Nancy Dodd Center in Marina. I spoke with Melissa and she asked me to send an email with my request and she would forward it to the Housing Authority and the person that works for Sun St. that make those decisions. She thinks we can use it and it has a big meeting room and a smaller room that we can use for Literature and is available on Sunday afternoons. I have also put a call into the Salinas Police PAL and was not able to speak with the person in charge of the Armory but, left a message and I am waiting to hear from him regarding the use of that building. I also called Taylor Farms who owns the old Alano Club on Lincoln Ave. and W. Gabilan street in Salinas that is now vacant and left a message there as well. When I find anything out I will report back. I will continue to search for a new location for our meeting where we can meet on a different day, I believe that Sunday afternoon once a month worked good for us before and that is what I am shooting for. In loving service to you, Bobby J, MCASC - Chair

10. **Vice Chair Report:** made some contacts to the subcommittees to do our filing for the year. The filing deadline is Jan30th.

11. **Secretary Report:**

Hello All,

All outstanding action or requested items that have been from this ASC body.

1. Emailed web servant approved November meeting minutes.
  2. From Literature: Monthly inventory spreadsheet and report. Completed and included in meeting minutes
  3. I pulled up the Pig roast Final Report to collect the merchandise amount sold for the annual reporting. I let our Vice chair know the amount: \$2,335.00
  4. I provided Chad the meeting minutes for 2015 and 2016 and the last ASC audit from 2010 on a flash drive at ASC tonight.
  5. I scanned in the paperwork for the nonprofit status to be archived for ASC.
  6. I created a motion log from 2015 to current so that referencing motions is easier going forward.
- I will not be at next month's ASC and will need someone to fill in.

Thank You, Christi G., MCANA Recording Secretary, Administrative Committee

12. 7th Tradition collected

13. Guideline Review: 30 mins.

14. Sub-Committee Reports:

- a. **Hospitals and Institutions:** H&I SUB-COMMITTEE REPORT Monthly Report: December 2016, Next meeting 7 pm Wednesday, February 1, 2017 First United Methodist Church located 404 Lincoln Ave., Salinas Chair: Stan A (coordinator) Vice Chair: Ken H.( vice coordinator)
  - The H&I sub-committee monthly meetings is held during the PR&PI monthly
  - The plan is to meet with the Pig roast committee to come up with a guideline plan after ASC guidelines are approved; to accommodate H&I and the Pig roast committee needs maybe in Jan or Feb. 2017
  - I am a Liaison for the NC Regional H&I Sheriffs committee. In the process of contacting other H&I committees in Northern California on how are relations going at their County Facilities.
  - Our next NC Regional PR& H&I forum meeting on Saturday January 28th 2017 in Fairfield Ca.
  - Waiting for approve our 2016 H&I updated guidelines.
  - We are asking our facility coordinators to turn in meeting registration forms
  - The GSR assembly is scheduled February 4th 2017 8 am to 12pm.
  - We always need more NA volunteers for hospitals and institutions: Please Contact H&I at 831 758-1630 EX 815 Chairperson, 816 Vice Chairperson
  - For clearance to Monterey County Jail the process begins with an interview please contact our H&I coordinators for all information
  - Facility & Coordinator Reports:
    - Monterey County Jail Men's: Jesse H. 2 out of 4 went in with 4 to 7 men per meeting in December. Needs more manpower
    - Monterey County jail Women's: Sara. L 2 meetings out of 12 went in December 15 to 20 women.
    - San Benito County Jail Men's coordinator Anthony B, 2 out of 2 went in December with 14 men per night.
    - San Benito County Jail Women's: coordinator Billie A mtgs. are on Fridays 1 out 2 meetings went with per night in December.
    - SVSP: Stan A. 3 out of 5 went in December. We have 8 NA meetings per wk. No starting date has been set for New Spanish meeting. Next SVSP Volunteer Advisor Board committee meeting on Weds. In January working on stream lining our orientation meetings processes. More volunteers are needed.

- Natividad Hospital: Martha B. Coordinator only 2 out of 2 meetings in December. Needs more volunteers
- CHOMP (Garden Pavilion): Coordinator Kathy Winters, 3 out of 4 meeting went in 6 residents per meeting in December. Need more volunteers
- Our Next meeting is on Wednesday February 1st at 7 pm in Salinas at The First United Methodist Church located 404 Lincoln Ave.
- I will be attending WSLD Program committee meeting on Weds. Jan 18th at 7pm located at First United Methodist Church in Salinas
- Old Business: We will be hosting WSLD 31 Oct 27,28,29 2017 at the Embassy suites in Seaside The hosting WSLD 31 committee next meeting is on Monday January 16th at 7pm 680 West Beach Street, Watsonville 95076 (831) 722-9224 . Please contact me for information on coming events. Thank you Stan A. Contact H&I chair, call (831)758-1630 ex.815
- b. **Public Relations:** report attached: having a GSR Assembly. We will be combining PI and Outreach. To be held in Salinas. Come and get in service for the phone line. 20 calls came in on New Year's. Members were looking for Marathon meetings. Joe was overwhelmed with calls and ended up sending them to AA. Should we be having an event? We should be having regular meetings on New Year's, not just having a special event. We did have Thanksgiving and Christmas Marathon meetings. Multiple issues with sending them to AA. They could have been directed to the website as well. Not every A is the same and it does matter what fellowship we dare sending members to. There are surrounding meeting of NA. There is no blame or fault on any one person. WE as an ASC need to take responsibility to step up. Activities were not able to run correctly due to account access. It was announced at ASC that we were not having a NY event so we had a responsibility to let our meetings and groups know.
- c. **Activities:** report attached: No one showed up for the last Activities meeting. Meeting is last Thursday of the month 6 pm Salinas. It is listed as Friday and is wrong.
- d. **Talent Show:** Apologies for missing last month. Met 3 times since last ASC. The tickets will be \$15.00 and \$7 for kids. Next meeting 1/17/17 @ 4411 Lincoln, Salinas 7pm. The flier was done and approved but will need to be redone and approved due to the missing ticket prices.
- e. **MBCNA:** report attached: Next meeting second Thursday of every month 6:30pm @ Watsonville Hospital.
- f. **Pig Roast:** no one present to report.
- g. **WSLD:** report attached: did not meet last month. Monterey co-chair is still open for position. Ticket for the Warrior fundraiser are for sale \$25.00.
- h. **RCM Report:** none since there was no meeting.
- i. **Outreach:** 1 new GSR, attending the H&I at the end of the month.
- j. **Treasurers Report:** see written attached report. A week after our last ASC meeting Ann talked to VP of Union bank to change the account address to the PO Box since we are a business.
  - Income \$ 1181.85
  - Expense \$ 1893.11
  - 14 groups donated \$ 523.00
  - Discussions:
- k. **Women's Brunch:** Emailed budget to secretary. Amount of merchandise sold is \$935.00. Looking to have elections for the next year event. Meeting is February 3<sup>rd</sup> at Starbucks in Prunedale. Not sure of how the next body will handle how funding will work. The committee will pay for the merchandise tax for the year. Considering having a meeting sponsor it as well. Requested to provide a closing report to archive.
  - l. Literature: Lit.
    - Old Lit On-hand: \$ 5517.29
    - Amount Sold \$ 608.10
    - + Amount Ordered \$ 647.39
    - Petty Cash \$ 28.00

15. 10 Minute Break

16. Roll Call: Second roll call: 91% quorum

17. Reading of Concept: 2<sup>nd</sup> concept.

18. Old Business:

- Treasury Inventory started with RSO, report next month on and findings. Chad and Sue from RSO will be going over the last 2 years of all four accounts. Meeting next Sunday in Marina, everyone is invited to attend. All 4 accounts have been reconciled an uploaded to QB back to Oct. 2014. Working on getting the ability to download directly from online banking into QuickBooks. Starting with 2 accounts. Working on reconciling activities accounts. Share at your meetings and get involved. Chad will be providing the ASC a report next month.
- Elections: no one present to qualify. Merchandise Sales Liaison: OPEN!!!!

- **Chair and Vice Chair:** to collect information form events and subcommittees on the merchandise tax. completed
- **RCM:** Notify COS that we voted yes for fundraiser dinner. completed
- **PI:** Make sure meetings are current on the World Website. completed

19. Open Forum:

A. Chris P.: How can an event be held in our Area and not have to do monthly reporting to ASC? A meeting can be sponsored by a meeting and still comes to ASC to donate funds. Not asking for seed money from ASC is not a problem. ASC serves meeting not the other way around. A meeting can be autonomous. We also want to be transparent. We are responsible as a body. All of our books are open and available upon request.

B. Annual Budget: Christi G.; we are already behind in this schedule. We need to get our annual financial done. Anne has the subcommittee budgets and put the info together and the AC committee will meet and prepare the budget for ASC.

C. Jill: ASC Meeting: We need to be respectful during the ASC meeting, being mindful of our spiritual principles for services.

20. New Business/ Motions:

- 1-9-1: ASC to give a transportation check of \$108. To attend regional meeting moot
- 1-9-2: ASC to pay 1 month's rent in the amount of \$50.00 for monthly facility an pay month by month. passed
- 1-9-3: ASC to pay renewal for PO Box 1 year \$70.00 moot
- 1-9-4: ASC to fund the GSR winter Assembly February 4, 2017. Total of \$300 (\$100. to each committee: H&I, Outreach, PR) moot

21. Action items:

- **PI:** Update the activities committee meeting date that is wrong on the meeting guides.
- **Treasure / Chair:** File BOE by 1/30/2017
- **AC** To meet for annual budget review.

22. Close Meeting: 3rd Step Prayer 9:16pm

**Next meeting February 13, 2017 at 6:30pm**