



## **Monterey and San Benito Counties Area Service Committee**

### **Meeting Minutes February 10<sup>th</sup>, 2025**

1. Meeting Start: 6:30PM
2. Chair, Tyrone, opens meeting with serenity prayer. Ken reads 12 traditions. Caitlyn reads 12 concepts.
3. Tyrone reads the purpose of the area service committee.
4. Tyrone reads opening statement.
5. Tyrone reads what a GSR is and their duties
6. Introduction to new GSRs and Visitors
  - a. Mike – Visitor
  - b. Aaron – Visitor
  - c. Nick – Visitor
7. Milestones
  - a. Joanne– 13 year!
8. Moment of silence for those we have lost
9. Approval of Minutes
  - a. Tim Approved minutes
  - b. Patick 2<sup>nd</sup>
  - c. Motion passes
10. Additions to Agenda
  - a. No additions
11. Roll Call - General Service Representatives (GSRs) Check In: See Attendance/Roll Call in google drive
12. Area Service Committee Reports

- a. Chair: Tyrone: no report
- b. Vice Chair: Diego: shares report (see google drive)
- c. Recording secretary: John Paul A shares report (see google drive)
  - i. John Pau A announced there is quorum 27 out of 39
  - ii. Patrick: "Out of the meetings that are attending, how long do we recognize them if they don't keep showing up like... Sunday night, then there's one meeting that's not making it here and I think King City hasn't been here for several months either. Do we still count them towards quorum or not?"
  - iii. John Pau A: "I don't know the answer to that question, but I think that's a great question."
  - iv. Mike: "Right now our guidelines don't say anything. But, it sounds like the ad-hoc committee could be going back on making an addendum. But normally at the Region level if an area misses two meetings in a row there still there, they're what they call inactive. So it takes them to come back two meetings and then they get their vote back. So that's something our guidelines say nothing about that."
  - v. Tim: "Is that not what the Outreach is for? That these groups that are not showing up the Outreach should be going and contacting those groups, should they not? So you need to provide a list of the groups that haven't shown up on a regular basis so that the Outreach director can go and follow through."
- d. Vice Treasurer: Summer shares report (see google drive)
  - i. Jeff: "Our website shows we have a Venmo account. Is that still up and running? And does the Venmo account have an item here (Summer's report) that shows the balance of the Venmo account in here?"
  - ii. Summer: "Yes, if you look at any of my previous reports, if there was a Venmo donation, I transfer it into the main account. I reference it in my report and I transfer those funds and you'll see them hit the following month."
  - iii. Patrick: "Are we making any donation to World Monthly?"
  - iv. Summer: "Let me look into the last time we made that donation and we'll give you that. Patrick, thank you for calling it out"
  - v. Mike: "Did we make a donation to Region last month?"
  - vi. Summer: "Yes, It's right there, Region donation, CRSC \$150 on the 9<sup>th</sup> of January"
  - vii. Ken: "Can you come in with the H&I literature, number one?"
  - viii. Summer: "Yes it is. \$6921.66."
  - ix. Summer reported later in the meeting about the World Service donation: "There was no an autopay set and per our budget it's \$200 per month. I made the

missed January payment online right now. I triggered the February payment and I set it up, autopay starting March 1<sup>st</sup>

e. Treasurer: Phil C no report.

f. Literature: Raichel shares report (see google drive)

- i. Mike: "Can you please look into what's the survival kits? I don't know where we're at money-wise, as far as budget, but if we did get a couple, maybe we can look at getting some of those?"
- ii. Raichel: "Last month Tammy did bring one to look at and I think they're really cool. So I have held one, I've opened up all the books. It's a 12-step guide but separated into chunks. I believe you get five different books to work your steps instead of just one big step working guide. I don't know the exact price but they're available on the website."
- iii. Mike: "Can I add to that? It's not just the step working guide It's basically Step One, you get everything out of the Basic Text and out of the It Works and Why, and then the questions are in there out of the book. So it's broken down into five different... So the first book like Steps One, Two and Three. You have your Basic text, your green & gold, and all the questions in it. So you can take it and go. So basically, you don't have to carry all the books. It's pretty cool little thing that they're screening out. "
- iv. Raichel: "As far as purchasing a couple of them, just so everybody, all the GSRs can look at them, I also was thinking it might be a good idea to purchase maybe on for every meeting so all the people at the meetings know what they are instead of just the GSRs explaining it to them. If I could get them in the hands of the people who are actually purchasing literature at the meetings for them to decide if we wanna purchase a bunch of them, then I will definitely do that. I just need to know how to go about, should I just use the credit account to purchase a bunch of them?"
- v. Tyrone: "What would it take for her to be able to order those and get those to our meeting?"
- vi. Raichel: "They are \$22 a piece."
- vii. Mike: "So the guidelines say she can only have a certain amount of literature on hand. I think it's \$5,000 or \$6,000 whatever that is. We have to find out what that is, and then we can order. You're looking at how many meetings we have?.. Let's go this way.. John Paul how many meetings do we have tonight"
- viii. John Paul: "16 out of 25."
- ix. Rachiel: "Very rarely do I get more than 16, in the past six months It's been about 11 groups average that actually purchase stuff from me. Like tonight, there's only seven meetings purchasing stuff so it varies. But as far as how many meetings there are and how many people are actually coming to purchase books from me, that's much lower."
- x. Mike: "Can we move this to open forum?"

xi. Tyrone: "Yes, we'll take about this a little bit later."

g. RCM: Jeff M shares report (see google drive)

### 13. Subcommittee Reports

a. H&I: Ken shares report (see google drive)

b. PI/PR: Joanne shares report

i. Joanne: "We have several positions open. At our last meeting we did vote Tim J as our Helpline Coordinator. Thank you Tim. We are still looking for a Secretary, Assistant Helpline, Web Servant, Assistant Web Servant, and Presentation Coordinator. We are trying to figure out if anyone in this meeting could help us find out who updates the meeting schedule and who has the template for that so that we can take that back. So we need the ability to do that. So if anyone has any information on that but so far we're not having any luck on figuring that out"

ii. Mike: "Kathy W."

iii. Joanne: "Okay, thank you, other than that I did bring flyers. If you could put that out, because we are looking for people to attend. It's a Zoom meeting. The last Sunday of the month at 6:30PM. So if you could share that at your meeting that would be very helpful. Thank you."

iv. Mike: "So the meeting guides are at Postal Graphics and talk to Tiffany, she has all of our information for that. She has the format downloaded and everything, and then you guys would just be responsible if a meeting's added or taken off, you just let her know. And when it's updated on the website she just goes right off the website, takes her meetings and all that stuff, and prints them and shows you how to do the meeting."

v. Joanne: "Okay so Kathy W does the updating to the website then."

vi. Rick: "So I'm the new literature guy, so that job's gonna fall on me. Prior to you guys printing, do you come to this body and say 'Hey, we're printing next month, make sure...' or is there a proper way."

vii. Mike: "After COVID, and we were doing everything, a lot of Zoom, we didn't have a new stop print schedule. They used to print a big box of them every three months. But they print like 1,500 or 2,000 for a quarter. I think I printed 150 then I printed 200, and they would come here and they would just say 'Hey our meetings are out of schedules' so we just printed. So right now, it's whatever it is. I think I just printed 200 of them. So if you need, come and see me. We'll hook up and I'll send those to you. Tiffany will take care of any of that. And I don't know, Kathy took care of adding those things to the website, but really that should be your guys' committee. So you might have to reach out to Kathy and find out how she did it."

c. Activities: Eric shares report:

i. Eric: "We haven't had any activities since the last area. We have spent some money 'cause we have an activity coming up, the Valentine's Day dance. I will try

to have you a treasure report next area. So I'm just gonna plug our event coming up this Friday. We have the Valentines Day event. It's at Martinez Hall in Marina. It's from 6PM to 10PM it's a potluck and there's gonna be a meeting at 7PM. I got Courtney and her Husband Mike from Santa Cruz. \$10 suggested donation and there will be dancing after the meeting. Then we have Unity Day May 17<sup>th</sup>. We will have the flyers for that next area We're running a little behind 'cause all the ladies have started college again. And I'm trying to get all our minutes loaded up to the Google Docs so you guys can see what's going on at our meetings. And we have tickets, Lawrence has tickets, I have tickets for Unity Day if you're interested, they're \$20 a piece then it's \$25 at the door."

- d. Talent Show: Postponed until October 2025.
- e. MBCNA Vice Chair: John not present
- f. Women's Brunch: Summer shares report (see google drive)
- g. Outreach: Kristel not present
- h. NCCNA Registration: Rosie not present

#### 14. Old Business

- a. Ad-hoc Committee Guidelines (Vote)
  - i. Mike went over all the changes and updates being made to the Guidelines. Mike and the group pointed out some additional changes. They were changing the annual budget for PI from \$1,000 to \$1,500; Adding 'California' to the California State Board of Equalization, and a few grammar and punctuation errors.
  - ii. Mike made a motion to accept the minutes with the additional new changes.
  - iii. Motion passed to accept the Guidelines with the additional changes.
  - iv. The body voted on the Guidelines and it passed.

#### 15. New Business

- a. No new business

#### 16. Open Forum

- a. Summer: "I'm looking at the ASC minutes, when we went through the budget from 12/9/24 and it says, 'I proposed the budget that was submitted by the individual month. This was for the donation to Region was \$1,800' just so the group knows that I have added World Service on our bank, but I think that I feel it's a lot of money. It' supposed to be \$200. I believe per what we all voted on two months ago. So that's where we got the \$1,800 from. But NCRSE Region is on auto-pay in our bank, and it's \$150 per month. Have we voted to increase this at some point, and it was missed? Then Mike said, no, per the guidelines, we're not even paying what the guidelines say. It should be \$260. And then I said, okay, so as of right now, I added World Service. And it sounds like we're going to need to talk about that because we're in a financial difficulty. So

anyway, It's on auto-pay for \$150 per month. I read all 30 notes and it doesn't look like the group actually discussed it. And it seems they actually voted at \$150. It's been \$150 for quite some time. I do recall going back to it, but this group, if you want to discuss it and you want to change that, then that's what you guys are going to need to do. But as of now, I just need you to know, I don't want it brought up again and then nobody doing anything, and then in three months, people being like, why is it \$150 a month? It still the same. That's what I've been seeing since December. So that's it. Thank you."

- i. Mike: "I guess my question would be to say that we're at a financial hardship. I see we have \$1,800 more in our budget then our guidelines call for us to have. 'Cause it says that we'll keep \$7,000 in the bank account, correct? And right now we have \$8,984 so we're \$1,900 over what we're supposed to have in our bank account."
  - ii. Summer: "We haven't paid some of the things that are in our budget as well. You need to keep in mind that we haven't filed our taxes. We haven't paid Fenton & Keller for doing our taxes. We have, for two years, there's multiple things that are upcoming that are not going to be a month-to-month thing. I'm just pointing that out. Our budget clearly shows that unless we're going to take in more than the estimated income per month based on the forecast from last year, what we collected, then we're right at budget. That's what the total budget is showing. So I'm just providing the information. You guys do as you like. I'm just saying it's not always going to be the minimum each month because expenses are not the same every single month. So when we annualize a budget, you can't always expect there to be an exact amount of things now. I'm not saying that there's not a little extra right now, but I'm saying in three months, there could be not enough and we do an annualized budget."
  - iii. Mike: "So my question is, our rent for the facility stays the same. Our rent here stays the same, right? The \$7,000, when we upped that \$2,000 from the \$5,000 to \$7,000, that was to include what we needed to pay the attorney for them to do their stuff. So we're still \$1,900 over our budget."
  - iv. Jeff: "I've got the Treasury report here from Region and it even talks about Region getting into the prudent reserve. This is what they do is, whatever they take out of prudent reserve comes right back off the top of next budget and that money goes right back into the prudent reserve. It says right there that they have to take \$1,204.98 out of prudent reserve to pay their bills. So if our prudent reserve is at \$7,000 then the \$1,900, I don't see why we couldn't lift up the Region donation to \$260 a month. Providing we have the \$7,000 there. Am I right?"
  - v. Mike: "'Cause that \$7,000 should be taking care of our monthly bills, right? And anything over and above that we pass that money forward."
  - vi. Ken: "I agree. Pass that forward so that addicts that are still suffering in those areas can get what they need to recover"
  - vii. Ken will put a motion to revert back to the \$260 a month per guidelines.
- b. Tyrone shares WSLD report from Steve (see Google Drive)
- i. The body voted not to go forward with supporting this event.

- c. Ursala: "So the Women's brunch needs permission to go into the storage room to borrow the big coffee pots for the event that we have and that's happening March 1<sup>st</sup> and for the PA system."
  - i. Tyrone: "Do we need to vote on that"
  - ii. Ken: "The Chair committee's supposed to go with her and grab that stuff"
  - iii. Tyrone said to reach out to him.
- d. Rachiel brought up the survivor kits as mentioned in her earlier report and asked for guidance on how to go about introducing them into meetings, how to go about purchasing and how many to get.
  - i. Jeff said there was a discussion at Region and what they want to do is put one (survivor's kit) in every meeting in Northern California, just one. Jeff will communicate with Region to find out more about that.

#### 17. Motions

- a. Motion to reimburse Kerry M \$83.60 for copies made. This will come out of PI's budget
- b. Motion for ASC be brought back to the \$260 donation to Region as stated in our guidelines. This motion was seconded by a member. Moot point. It's in the guidelines.

#### 18. Open Discussion

19. Meeting End: 7:56PM

Submitted by John Paul A.